Dental office cleaning: what we clean

Walk the practice after hours with your office manager and tick each room on the list.

Practice _____ **Address** _____

Walked by _____ **Date** _____

Operatories

- ☐ Steps and products follow your practice's written sequence
- ☐ Cabinet faces and drawer pulls
- ☐ Countertops, sink and faucet
- ☐ Delivery unit exterior and the assistant's cart
- ☐ Operator stools and chair upholstery, with your approved cleaner
- ☐ Trays and anything set out for morning left untouched
- ☐ Floor around the chair base and under cabinets mopped last
- ☐ EPA-registered disinfectant kept wet for its label dwell time

Sterilization, imaging and lab

- ☐ Sterilization counters, sink rim and cabinet fronts in your marked direction
- ☐ Sterilization floor mopped out toward the door
- ☐ Imaging alcove handles, apron hanger, counter and floor
- ☐ Imaging equipment left undisturbed
- ☐ Lab bench vacuumed and damp-wiped once staff clear it
- ☐ Stone and plaster dust under the lab bench

Reception and waiting room

- ☐ Chairs and armrests wiped
- ☐ Check-in window glass and the front door polished
- ☐ Pen cup, clipboard rack and check-in tablet
- ☐ Water or coffee station tidied
- ☐ Pediatric play corner and toy shelves wiped

Staff areas and restrooms

- ☐ Monitors, day sheets and patient files cleaned around, left in place
- ☐ Lounge counters, microwave, fridge handles and table
- ☐ Private offices dusted and emptied
- ☐ Patient and staff restrooms scrubbed
- ☐ Towels, tissue, hand soap and can liners refilled

Floors and periodic work

- [ ] Waiting-room carpet extracted on a set schedule
- [ ] Operatory and hallway vinyl stripped and refinished
- [ ] Restroom tile and stained grout deep cleaned
- [ ] Hard floors burnished between refinishes
- [ ] Floor work booked for a day with no patients
- [ ] Top-to-bottom room reset for a surgery suite when booked

Notes